

**Freedom Township Board of Supervisors  
Regular Meeting  
February 14, 2024  
7:00 P.M.**

**Board of Supervisors**

Matt Young, Chairperson  
Paul Kellett, Vice-Chairperson  
Brett Johnston

**Township Officials**

**Members of the Public Present**

Ed Buchheit, Mary Buchheit, Jim Geleta, Bob Mcihenny, and Charles Gable

**Call to Order**

Chair Young called the Board of Supervisor's Meeting to order at 7:00 P.M. Mr. Fenicle and Mr. Gulden were noted as absent.

Vice-Chair Kellett made a **MOTION** add the following item to the agenda:

- Approval of updated fire box cards as presented by Greenmount Fire Department for consideration.

The **MOTION** was **SECONDED** by Chair Young. There were no public comments on the matter. The motion carried unanimously (3-0).

**Public Comment**

None

**Approval of Minutes**

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the January 2, 2024, reorganization meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the January 2, 2024, regular meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

## Monthly Expenses

Vice-Chair Kellett made a **MOTION** to approve the bills in the amount of \$44,452.87 from the General Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

## Manager & Road Reports

Mr. Johnston read the Manager's report. The Manager completed the following tasks in January:

- PA DCED reports:
  - AG-385 (pensions).
  - 2023 survey of financial conditions.
  - 2024 appointed/elected officials.
- 2023 federal W-2's / W-3 and mailed to employees & SSA.
- 2023 state annual reconciliation – REV-1667.
- Prepared/mailed 2023 ethics forms.
- 2024 election's form (County)
- 2024 YATB member contact and info update form.
- Attended Board of Auditor's meeting on 1/3 & completed minutes.
- Attended BOS reorganization and regular meetings on 1/2 & completed minutes.
- Prepared / advertised 2024 PC & BOS meeting schedules.
- Monthly Quickbooks & bank reconciliation.
- Mailed Trostle letter regarding Dawn Road sign postings per BOS request.
- Submitted 2024 state PURTA report.
- Compiled and sent in the 2023 worker's compensation audit info.
- Prepared 2023 regular audit information and hand delivered to auditing firm.
- Updated and sent emergency call list to PSP.
- Met Dan Ohler at Township office and notarized 2023 volunteer service tax credit list. Emailed eligible volunteers to complete applications.
- 1x bank deposit.
- PennDOT awareness letter for the Tour de Frederick event on June 8, 2024.
- PennDOT awareness letter for the Adams Apple Bike Ride event on May 11, 2024.
- 2023 MS-965 Municipal Liquid Fuels Report.
- Reregistration for SAM # for park grant purposes.
- 2023 annual recycling report and submitted to County.
- Submitted a letter of interest with Wellspan, which was due on 1/31, to determine if we can apply for their INSPIRE grant for phase 2 of the park.

Mr. Johnston read the road report. The Department of Public Works completed the following tasks in January:

- Clear fallen trees and limbs from roads and berms following rain and high winds.
- Leaf and debris clearing from ditches and culverts, brush cutting, and trash pick-up along roadways including dumped furniture along Scott Road.
- Took a flat tire off the F-550 to Quality Tire and had it replaced with a new one.
- Went over the roads with Steve Long and showed him the truck.
- Put snowplows and salt spinners on the trucks and loaded them with antiskid to prepare for snowstorms.
- Pre-treated, plowed, and antiskid roads from snowstorms on January 6<sup>th</sup>, 16<sup>th</sup>, and 19<sup>th</sup>.
- Plowed back snow drifts and spread antiskid on ice patches.
- Closed several roads due to flooding from snow melt and rain on January 19<sup>th</sup>. Cleared washed-up logs and debris from roads and berms and re-opened roads.
- Unloaded and washed down trucks and plows.
- Performed misc. shop work.
- Return PA 1 calls.

Public Works Employee	Hours Worked
Mike Wenschhof	143
Steve Long	15

Vice-Chair Kellett made a **MOTION** to approve January’s Road Report as submitted. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

**EMS, Fire, & Police Reports**

Adams Regional Emergency Medical Service (AREMS) did not submit the monthly report.

Mr. Buchheit presented the fire report. Greenmount Fire Department had 8 calls in the month of January:

- 3 residential structure fires.
- 1 commercial fire.
- 1 water rescue.
- 1 large vehicle fire.
- 1 vehicle fire near structure.
- 1 outside gas leak.

Of those calls: 1 was in Freedom Township, 4 in Frederick County, MD, 1 in Hamiltonban Township, and 2 in Cumberland Township.

Officer French presented the police report for January:

Hours Worked	25
911 Calls	2
Traffic Citations	12

Written Warnings	10
Faulty Equipment	0
Felony / Misdemeanor Arrests	0 / 1
Non-Traffic Citations	0

The new patrol car is performing very well. Sgt. Roosen had a DUI arrest. Officer French was promoted to the rank of Lieutenant. Sgt. Roosen's last day was 2/13/2024.

### **Old Business**

- A. Approval of Resolution 2024-01, appointment of Joyce Beckman of Lockwood Business Support Service to conduct the 2023 audit in place of the elected auditors, for consideration.**

Chair Young made a **MOTION** to approve Resolution 2024-01. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

### **New Business**

- A. Approval of updated fire box cards as presented by Greenmount Fire Department for consideration.**

Chair Young made a **MOTION** to approve the updated fire box cards as presented by the Greenmount Fire Department. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

- B. Discussion of Historic Gettysburg Adams County Barn Tour event to be held on 09/21/24 at 965 Pumping Station Road & Special Event Permit.**

Mr. Mchenny provided the board information on the event. The Board decided that the event did not qualify as a special event per the special event ordinance.

Vice-Chair Kellett made a **MOTION** waive the special event permit requirement for the Historic Gettysburg Adams County Barn Tour event to be held on 09/21/24 at 965 Pumping Station Road. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

- C. Approval of the following 2023 volunteers that met the minimum criteria set forth in the Volunteer Service Tax Credit Ordinance & Resolution for consideration:**
- a. Edward R. Buchheit, Jr.**
  - b. Paul Buchheit.**
  - c. Neil R. Price.**

Chair Young made a **MOTION** to approve Edward R. Buchheit, Jr., Paul Buchheit, and Neil R. Price as the 2023 volunteers who met the minimum criteria of the Volunteer Service Tax Credit

Ordinance & Resolution. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

**D. Appointment of Amy Nail to serve on the Board of Auditors until the next municipal election for consideration.**

Vice-Chair Kellett made a **MOTION** to appoint Amy Nail to serve on the Board of Auditor until the next municipal election. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

**E. Approval of a special event permit for the Gettysburg National 19<sup>th</sup> Century Baseball Festival for July 20 & 21, 2024 for consideration.**

**a. The applicant has requested a waiver of the traffic control requirements.**

Chair Young made a **MOTION** to waive the traffic control requirements for the Gettysburg National 19<sup>th</sup> Century Baseball Festival on July 20 & 21, 2024. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Chair Young made a **MOTION** to approve the Gettysburg National 19<sup>th</sup> Century Baseball Festival on July 20 & 21, 2024 with the following conditions as outlined on the KPI Technology, Inc. review memo dated January 30, 2024:

1. A copy of the on-site sewage disposal permit for the portable toilets needs to be received. Also, any other permits required by the Township, County, State, etc. need to be provided to the Township prior to issuance of the Special Events Permit from the Township.
2. Bond of Indemnity needs to be provided to the Township prior to issuance of the Special Events Permit.
3. The proposed parking area appears adequate regarding spaces, drive isles, etc. However, the plan does not show a clear sight triangle or sight distances. The applicant should provide this information to the Township for review or state if the parking area is accessed by an existing driveway.

The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**Other Business**

None

**Public Comment**

Mary Buchheit discussed potholes.

**Adjournment**

There being no further business, Vice-Chair Kellett made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Mr. Johnston. Chair Young adjourned the meeting at 7:45 P.M.