

**Freedom Township Board of Supervisors
Regular Meeting
November 14, 2024
7:00 P.M.**

Board of Supervisors

Matt Young, Chairperson
Brett Johnston

Township Officials

Zach Gulden, Manager
Linus Fenicle, Solicitor

Members of the Public Present

Mary Buchheit, Ed Buchheit, Jim Geleta, & Kenneth Hassinger (Liberty Township Police).

Call to Order

Chair Young called the Board of Supervisor's Meeting to order at 7:00 PM.

Public Comment

None

Approval of Minutes

Mr. Johnston made a **MOTION** to approve the Minutes of the October 16, 2024, regular meeting. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

Monthly Expenses

Chair Young made a **MOTION** to approve the bills in the amount of \$15,670.38 from the General Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

Manager & Road Reports

Mr. Gulden read the Manager's report. The Manager completed the following tasks in October:

- Misc. phone calls / emails / website updates.
- Submitted monthly solar meter reading.
- Monthly employment tax reports and payments.
- Monthly reconciliation of all bank accounts.
- October 16 Board of Supervisor's meeting minutes.
- 1x bank deposit.
- Prepared and mailed KPI stormwater management review invoices for reimbursement.

- 1x PennDOT Highway Occupancy Permit awareness letter for 2020 Bullfrog Road (new single-family dwelling).
- Received code book updates and updated 4x books and dropped off 3x updates to KPI Technology, Zoning Hearing Board solicitor, and District Magistrate.
- Researched dirt/gravel road grant program. Signed Mr. Johnson up for grant training.
- Sent out 2x enforcement notices for: 1) installation of garage without necessary permits and 2) operation of business without necessary permits.
- Gettysburg Area School District reached out for past five-year data for new houses, so I provided information to them (15 new houses from 2019-2024).
- State form 706B. Foreign fire insurance tax disbursement for 2024.
- PennDOT form MS-999. Boyle Road completion report.
- Researched and started application for the PA DCED Local Share Account Grant Program for Park Phase 2. Prepared resolution.
- Attended the Greenmount Fire Department children’s Halloween party on the 26th.
- 1x zoning permit for a 1,000-gallon propane tank.

Mr. Gulden read the road report. The Department of Public Works completed the following tasks in October:

- Mowing, weed trimming, brush cutting, and trash pick-up along roadways.
- Cleared roads and berms of limbs and debris.
- Mowing, trimming, and clearing of Township lot.
- Blacktop patching was done on various roads including Middle Creek, Wenschhof, Boyle, McGlaughlin, Natural Dam, and Shorbs Mill Roads.
- Met with Deb from Adams County Conservation to go over the gravel roads to see if they would qualify for any grant money. She did not think any of them would qualify but would be happy to meet with any of us again if we had any questions or concerns.
- Set up meeting room and voting equipment for Election Day.
- Washed down F-550 truck, misc. maintenance, and shop work.
- Returned PA One calls.

Public Works Employee	Hours Worked
Mike Wenschhof	138
Brett Johnston	0
Steve Long	0

Chair Young made a **MOTION** to approve October’s Road Report as submitted. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

EMS, Fire, & Police Reports

EMS

- The EMS report was not submitted by Adams Regional.

FIRE

- Mr. Buchheit read the fire report. Greenmount Fire Department had nine calls in the month of October.
- Type of calls:
 - 3 transfers.
 - 1 medical assist.
 - 1 inside investigation.
 - 1 request for fire police.
 - 1 brush fire.
 - 1 residential structure fire.
 - 1 large non-dwelling fire.
- Location of calls:
 - 3 to Frederick County, MD.
 - 3 to Freedom Township.
 - 1 to Fairfield Borough.
 - 1 to Carroll Valley Borough.
 - 1 to Tyrone Township.

POLICE

- Liberty Township Police's Officer Hassinger read October's police report.
 - Hours Worked = 35
 - Traffic Warnings = 7
 - Traffic Citations = 37
 - Total Incidents = 27
 - Traffic Details = 13
 - Patrol Officer Kenneth Hassinger began field training.
 - The Center for Traffic Safety Grant funding allotment has been increased to support all three townships. Details will be scheduled according to the grant specifications.
 - Community events for Halloween were attended by the Police Department at Greenmount Fire Department on October 26th.
 - The Police Department received the ordered uniforms for all patrol officers.
 - All patrol officers are current on their taser training.
 - National Drug Take Back at Carroll Valley Borough building on Saturday, October 26th was a great success.
 - New badges are ordered.

- Body camera footage over 60 days has been deleted.
- Traffic Enforcement, 30 hours (37 citations / 7 warnings)
 - Bullfrog Road, 18.5 hours (22 citations / 5 warnings)
 - Emmitsburg Road, 10.5 hours (15 citations / 2 warnings)
 - Pumping Station Road, 1 hour (0 citations / 0 warnings).

Old Business

None

New Business

A. Consider approval of the Southwest Adams Joint Comprehensive Plan project work outline as presented by the Adams County Planning Department.

Chair Young made a **MOTION** to approve the Southwest Adams Joint Comprehensive Plan project work outline as presented by the Adams County Planning Department. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

B. Consider approval of Resolution 2024-09.

Mr. Gulden stated that this resolution will 1) authorize the Township Manager to apply for a PA DCED Local Share Account Grant in the amount of \$211,250.00 for Community Park Phase 2; 2) authorize the Township Manager & Chairperson to execute all agreements / documents if awarded; and 3) commit \$13,729.00 in Township funds (existing donations & park/rec fees) towards the grant.

Mr. Johnston made a **MOTION** to approve Resolution 2024-09. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

C. Discussion / consider advertising Ordinance 2024-02 for December 11, 2024, adoption.

Mr. Gulden stated that Act 94 of 2024 allows second-class townships with a population less than 5,000 to raise maximum compensation for supervisors from \$1,875 to \$3,145 per year. The supervisor's compensation has not been increased since 1995.

Chair Young stated the item should be tabled so Vice-Chair Kellett can comment on the item. Mr. Johnston agreed.

Chair Young made a **MOTION** to table this item. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

D. Consider tentatively adopting the 2025 proposed budget and approving an advertisement stating the 2025 proposed budget is available for public inspection at the Township building by appointment and on www.freedomtownship.us.

Chair Young made a **MOTION** to tentatively adopt the 2025 budget and approve an advertisement stating the 2025 budget is available for public inspection at the Township building by appointment and on www.freedomtownship.us. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

E. Consider approving an advertisement for the 2025 stone request for proposals.

Mr. Johnston made a **MOTION** approving an advertisement for the 2025 stone request for proposals. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (2-0).

Other Business

None

Public Comment

None

Adjournment

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Mr. Johnston. Chair Young adjourned the meeting at 7:20 PM.