

**Freedom Township Board of Supervisors  
Regular Meeting  
May 10, 2023  
7:00 P.M.**

**Board of Supervisors**

Matt Young, Chairperson  
Paul Kellett, Vice-Chairperson  
Brett Johnston

**Township Officials**

Zach Gulden, Township Manager  
Linus Fenicle, Township Solicitor  
Mike Wenschhof, Road Superintendent

**Members of the Public Present**

Sgt. Roosen, Jim Geleta, Brenda Snyder, & Christine Kellett

**Call to Order**

Chair Young called the Board of Supervisor's Meeting to order at 7:00 P.M.

**Public Comment**

None

**Approval of Minutes**

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the April 12, 2023, regular meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the April 12, 2023, public hearing. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**Monthly Expenses**

Vice-Chair Kellett made a **MOTION** to approve the bills in the amount of \$20,012.29 from the General Fund & \$392.32 from the Highway Aid Fund. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

**Manager & Road Reports**

The Manager completed the following tasks in April:

- Yearly ARPA (COVID-10) grant report.
- Act 205 yearly State report.
- 6x zoning permits:
  - 1x – barn addition.

- 1x driveway addition.
- 2x pole buildings.
- 1x enclosed deck. and
- 1x swimming pool.
- 1x bank deposit.
- 4/12 public hearing and regular meeting minutes.
- Prepared & placed 2023 road project RFPs in the Gettysburg Times and website.
- Reviewed Kellett subdivision plan.
- Misc. website updates and phone calls.

The Public Works Department completed the following tasks in April:

- Cleared trees and limbs from road and berms after strong wind and rainstorms. Cleared leaves from ditches and culverts. Weed and brush cutting and trash pick-up along roadways.
- Clearing, mowing, and trimming of Township lot.
- Blacktop patching was done on various roads.
- Welty Backhoe Service hauled and spread 2A stones on dirt roads and for parking at the covered bridge.
- Met with Jim Leshar from PennDOT to gov over McGlaughlin Road for work to put out on bid.
- A load of salt was ordered and delivered.
- The annual fire extinguisher check was performed by Kint.
- Misc. maintenance and shop work.
- Return PA 1 calls.

Public Works Employee	Hours Worked
Mike Wenschhof	143
Herb Milligan	0

Vice-Chair Kellett made a **MOTION** to approve April’s Road Report as submitted. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**EMS, Fire, & Police Reports**

Adams Regional Emergency Medical Service (AREMS) had 2 calls to Freedom Township in March and 3 in April 2023.

Greenmount Fire Department did not submit the fire report.

Sgt. Roosen presented the police report. Liberty Township Police worked 25 hours in the month of April. There were two 911 calls, 17 traffic citations, 15 written warnings, one misdemeanor arrest, and five non-traffic citations. They are continuing to run speed and write

citations on Bullfrog Road and Emmitsburg Road. Their new police car is currently being upfitted. Sgt. Roosen made five arrests for drinking in public at the covered bridge.

### **Old Business**

#### **A. Consider Special Fire Policeman appointment and oath – Herbert Milligan.**

Mr. Gulden stated that Mr. Milligan provided the Township proof that he has completed training as a special fire policeman.

Vice-Chair Kellett made a **MOTION** to appoint Herbert Milligan as a special fire policeman conditioned upon taking the oath. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

#### **B. Open 2023 road project bids and consider award.**

Mr. Gulden opened two bid packets for McGlaughlin Road work and provided them to the Township Supervisors for inspection.

The first bid packet was from New Enterprise Stone & Lime Co., Inc. in the amount of \$83,150.00. They bid on the paving project only.

The second bid packet was from Russell Standard Corporation in the amount of \$74,166.50. They bid on the sealcoating project only.

Chair Young made a **MOTION** to table this item until the June meeting, so staff can inspect the bids. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

### **New Business**

#### **A. Consider John & Christine Kellett Lot 2 Remainder & Lot 3 Final Subdivision Plan.**

Mr. Gulden described the plan and stated that the Adams County Planning Department provided comments on the plan on April 27, 2023, KPI provided comments, and the Township's Planning Commission recommended approval of waiving the preliminary plan requirement and recommended approval of the plan at their meeting held on May 3, 2023.

Vice-Chair Kellett stated he is abstaining from the plan due to a conflict of interest – the plan is that of his parents.

Chair Young made a **MOTION** to waive the preliminary plan requirement. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0-1). Vice-Chair Kellett abstained.

Chair Young made a **MOTION** to approve the John & Christine Kellett Lot 2 Remainder & Lot 3 Final Subdivision plan with the following conditions:

1. Note 1 does not appear to use the information required in the Rural Conservation District. Also, the plan does not graphically depict the correct requirements for lot sizes, setbacks, height, etc. The plan and note needs to be updated.
2. The seal and signature of the professional land surveyor is required.
3. Contour lines need to be labeled.
4. A monument shall be set, preferably at the street right-of-way of Middle Creek Road.
5. The building setback dimensions are stated incorrectly on Note 1 and depicted incorrectly on the plan. The developer should verify the proper setbacks and revise the plan accordingly.
6. The plan needs to show the existing septic system and testing if conducted.
7. An executed owner's acknowledgement is required.
8. A 50-foot drainage easement around Middle Creek is recommended.

The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0-1). Vice-Chair Kellett abstained.

**B. Consider advertisement of Ordinance 2023-02, burn ban authorization.**

Vice-Chair Kellett made a **MOTION** to advertise proposed Ordinance 2023-02, burn ban authorization, for adoption at the June meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**C. Consider approval of a SWM Operations & Maintenance agreement with David & Nancy Shaw of 58 Marsh Creek Heights Road, Gettysburg, PA 17325.**

Vice-Chair Kellett made a **MOTION** to approve the SWM Operations & Maintenance agreement with David & Nancy Shaw of 58 Marsh Creek Heights Road, Gettysburg, PA 17325. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

**D. Consider approval of a SWM Operations & Maintenance agreement with Arthur & Diane Romme of 1910 Bullfrog Road, Fairfield, PA 17320.**

Vice-Chair Kellett made a **MOTION** to approve the SWM Operations & Maintenance agreement with Arthur & Diane Romme of 1910 Bullfrog Road, Fairfield, PA 17320. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**E. Consider approval of hosting a rest stop at the Township building for the HABPI's Ride for Trails' fundraiser bike ride event on September 23, 2023.**

Vice-Chair Kellett stated he will donate the \$60.00 cleaning fee for this year's event.

Vice-Chair Kellett made a **MOTION** to approve hosting a rest stop at the Township building for the HABPI's Ride for Trails' fundraiser bike ride to be held on September 23, 2023. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

**Other Business**

None

**Public Comment**

Ms. Snyder stated she has tax records from when she was the Township's tax collector that she would like to bring to the Township Office. Mr. Gulden asked her to contact him when she's ready.

**Adjournment**

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. Chair Young adjourned the meeting at 7:41 P.M.