

**Freedom Township Board of Supervisors  
Regular Meeting  
December 13, 2023  
7:00 P.M.**

**Board of Supervisors**

Matt Young, Chairperson  
Paul Kellett, Vice-Chairperson  
Brett Johnston

**Township Officials**

Zach Gulden, Manager  
Linus Fenicle, Solicitor

**Members of the Public Present**

Ed Buchheit, Joe Bowden, Roger Johnson, Daniel Ohler, and .

**Call to Order**

Chair Young called the Board of Supervisor's Meeting to order at 7:00 P.M.

**Public Comment**

None

**Approval of Minutes**

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the November 1, 2023, regular meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**Monthly Expenses**

Vice-Chair Kellett stated the reason for the high expenses in November is due to the garage addition project.

Mr. Gulden stated the reason for the transfer is to avoid monthly account dormancy fees as there has not been any activity in the Parks & Recreation Fund for almost 12 months.

Vice-Chair Kellett made a **MOTION** to approve the bills in the amount of \$84,782.32 from the General Fund, \$46,942.54 from the Capital Reserve Fund, & transfer \$25.00 from the General Fund to Park and Recreation Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**Manager & Road Reports**

The Manager completed the following tasks in November:

- Updated 8x code books.
- 1x right-to-know request.
- 11/1 Board of Supervisor’s meeting minutes.
- Misc. website updates and phone calls.
- Submitted monthly solar reading.
- Met Vice-Chair Kellett at ACNB Bank on November 4<sup>th</sup> to get certified check and close the COVID-19 Account.
- Finalized the 2024 worker’s compensation documentation.
- Worked with KPI Technology on Township drainage and highway occupancy permits.
- Called in burn ban to 911 center on 11/17 and added to website.
- 3x zoning permits – 1x garage structure, 1x horse lean-to, and 1x permit extension for addition.
- 1x bank deposit.
- 1x well permit.
- Garage addition management – emails/calls/billing/etc.

The Department of Public Works completed the following tasks in November:

- Clear fallen trees and limbs from roads and berms after rain and windstorms. Brush cutting, weed trimming, leaf clearing and trash pick-up along roadways.
- Set up meeting room and voting equipment for Election Day and took down equipment afterwards.
- Went for a medical card physical that was about to expire, so it will be good for another 2 years.
- Misc. shop work, lot clean-up, and return PA 1 calls.
- The new building addition is almost complete. It is now under roof and closed in with concrete floor. A couple of the overhead door panels are damaged, which Lobar said will be replaced. Electrical work, gutter, spouting, and overhead door are yet to be completed.

Public Works Employee	Hours Worked
Mike Wenschhof	112
Steve Long	0

Vice-Chair Kellett made a **MOTION** to approve November’s Road Report as submitted. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**EMS, Fire, & Police Reports**

Adams Regional Emergency Medical Service (AREMS) had 2 calls in Freedom Township in November.

Mr. Ohler presented the fire report. Greenmount Fire Department had 2 calls in the month of November:

- 1 gas leak in Frederick County, MD.
- 1 residential structure fire in Frederick County, MD.

Mr. Ohler submitted the detailed 2023 revenue/expense report and stated the department is creating a capital reserve fund in January to save for a used tanker truck.

Sargent Roosen presented the police report for November.

Hours Worked	25
911 Calls	2
Traffic Citations	18
Written Warnings	6
Faulty Equipment	0
Felony / Misdemeanor Arrests	1 & 3
Non-Traffic Citations	1

**Old Business**

**A. Consider approval of Resolution 2023-05 – 2024 amended budget.**

Mr. Gulden stated that he updated the following lines of the budget to increase the police hours per month from 25 to 35 in 2024:

- \$8,000.00 added to line 01-410-114 – Police Protection (expense)
- \$5,647.00 subtracted from line 01-492-030 – Transfer to Capital Reserve Fund (expense).
- \$2,353.00 added to line item 01-392-010 – Transfer from General Fund Unallocated Monies (revenue).

Vice-Chair Kellett made a **MOTION** to approve Resolution 2023-05. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

**B. Open 2024 stone bids and consider awarding contract(s).**

The Board opened two bids:

Item	Specialty Granules		New Enterprise Stone & Lime	
	FOB / Ton	Delivered / Ton	FOB / Ton	Delivered / Ton
-				
<b>2A Aggregate</b>	\$6.00	\$11.75	\$12.20	\$15.70
<b>2RC Aggregate</b>	\$6.00	\$11.75	\$8.00	\$11.50
<b>#3 Stone</b>	\$12.00	\$17.75	\$16.70	\$20.20
<b>#4 Stone</b>	No Bid	No Bid	\$16.70	\$16.70

<b>#8 Stone</b>	\$16.00	\$21.75	\$20.55	\$24.05
<b>#57 Stone</b>	\$13.00	\$18.75	\$16.45	\$19.95
<b>#67 Stone</b>	No Bid	No Bid	\$16.45	\$19.95
<b>Cold Mix</b>	No Bid	No Bid	\$155.00	\$158.50
<b>Screenings</b>	\$9.00	\$14.75	\$11.90	\$15.40
<b>Gabion Stone</b>	\$13.00	\$18.75	\$19.80	\$24.30
<b>AS3 Anti-Skid</b>	\$16.00	\$21.75	\$20.55	\$24.05

Vice-Chair Kellett made a **MOTION** to approve both bids as submitted. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

- C. Provide update and consider action on stormwater operations and maintenance agreements with Debra and Scott English at 1210 Pumping Station Road, Gettysburg, PA 17325 and Wade Allen Alexander at 602A Middle Creek Road, Fairfield, PA 17320.**

The Board stated they will have an executive session after the meeting to discuss these matters.

**New Business**

- A. Consider approval of Resolution 2023-06 – Sets 2024 employee salaries.**

Vice-Chair Kellett made a **MOTION** to approve 2023-06. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

- B. Consider offering free electric vehicle charging at the Township’s charging station.**

The Board decided not to move forward with this initiative.

- C. Consider increasing police coverage from 25 to 35 hours per month starting in January 2024 at an additional cost of \$7,862.40 in 2024 and \$8,176.56 in 2025.**

Vice-Chair Kellett made a **MOTION** to approve increasing Liberty Township police coverage from 25 to 35 hours per month starting in January 2024 at an additional cost of \$7,862.40 in 2024 and \$8,176.56 in 2025. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

- D. Consider waiving the formal submission of the Piper Family Trust Subdivision Plan.**

Mr. Gulden stated that the vast majority of this subdivision is within Liberty Township with only a very small portion in Freedom Township. Liberty Township has reviewed the plan.

Vice-Chair Kellett made a **MOTION** to waive the formal submission of the Piper Family Trust Subdivision Plan. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**Other Business**

None

**Public Comment**

None

The Board announced that there will be an executive session directly after this meeting to discuss potential litigation matters.

**Adjournment**

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. Chair Young adjourned the meeting at 7:55 P.M.