

**Freedom Township Board of Supervisors
Regular Meeting
July 13, 2022
7:00 P.M.**

Board of Supervisors

Matt Young, Chairperson
Paul Kellett, Vice-Chairperson
Brett Johnston

Township Officials

Zach Gulden, Township Manager
Linus Fenicle, Township Solicitor
Mike Wenschhof, Road Superintendent

Members of the Public Present

Ed Buchheit, Mary Buchheit, Herb Milligan, John Sica, & Jim Geleta

Call to Order

Chair Young called the Board of Supervisor's Meeting to order at 7:00 P.M.

Public Comment

Ms. Buchheit expressed support for moving forward with Phase 2 of the park. She stated the Township' roads are not safe to walk on; older residents need a flat space to walk; and the Township should conduct projects to provide a sense of community. Since grant funds will be used to fund the project, it is a win-win for the community.

Mr. Sica echoed Ms. Buchheit's comments. The Township needs safe green space for its residents.

Approval of Minutes

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the June 8, 2022, regular meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Monthly Expenses

Vice-Chair Kellett made a **MOTION** to approve the bills in the amount of \$25,800.44 from the General Fund and a transfer of \$7,000.00 from the General Fund to the Park & Recreation Fund. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

Manager & Road Reports

The Manager completed the following tasks in June:

- Submitted 2 of 3 state grant reports for charging station.

- Met with Lobar, Matt, & Mike regarding building addition project.
- Supervisor’s meeting minutes.
- Misc. website updates.
- Misc. phone calls.
- Prepared SWM O&M agreements for 1720 Pumping Station Road & 700 Cunningham Road.
- 2x bank deposits.
- Delivered PC packets.
- Delivered code books to district court, county PC, & ZHB solicitor.
- Reviewed Golden subdivision plan.
- Filed quarterly taxes & reports.
- Filed property records.

Mr. Gulden requested permission to switch the Township’s website address from www.freedomtownship.us to www.freedomtownshippa.gov.

Vice-Chair Kellett made a **MOTION** to switch the Township’s website address to www.freedomtownshippa.gov. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

The Public Works Department completed the following tasks in June:

- Road mowing, weed and brush trimming, and trash pick-up.
- Checking and clearing of roads and berms after storms.
- Mowing, trimming, and clearing at township lot.
- Serviced John Deere 6210 including oil and filter change, cleaning of air filters, etc.
- Performed routine maintenance on road mower including greasing, sharpening or replacing blades, etc.
- Met with C. Minter about seal coating and line painting on parking lot, and that work was completed on June 20.
- Met with Lobar about proposed building addition.
- Return PA 1 calls.

Public Works Employee	Hours Worked
Mike Wenschhof	155
Herb Milligan	0

Chair Young made a **MOTION** to approve June’s Road Report as submitted. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

EMS, Fire, & Police Reports

Adams Regional Emergency Medical Service (AREMS) did not submit the monthly report.

Mr. Milligan presented the fire report. Greenmount Fire Department had 8 calls in the month of June:

- 3 commercial fire alarms:
 - 2 in Emmitsburg, MD
 - 1 in Thurmont, MD
- 3 residential fire alarms:
 - 2 in Emmitsburg, MD
 - 1 in Cumberland Township
- 1 brush/wildland fire in Emmitsburg, MD
- 1 outside fire in Cumberland Township

Greenmount responded to 3 calls, and the other 5 were cancelled or put in service.

Mr. Gulden presented the police reports.

- May: Liberty Township Police worked 25 hours in the month of May. There were two 911 calls, 38 traffic citations, and 13 written warnings.
- June: Liberty Township Police worked 25 hours in the month of June. There was one 911 call, 27 traffic citations, and 10 written warnings.

Old Business

A. Garage addition discussions – review of Lobar quote.

Mr. Gulden stated they received Lobar's quote, and it was for \$250,916.00.

The Board asked Mr. Gulden to reach out to Lobar and get a detailed quote, ask for the cost savings to change from spray insulation to regular insulation, and ask if there are other areas for cost savings.

The Board also discussed hiring an architect to design and bid out the project. Mr. Gulden stated he would reach out to local architects. Vice-Chair Kellett also stated he would reach out to an architect.

The Board tabled the matter until next month in order to gather more information.

New Business

A. Preliminary / final subdivision plan for Michael C. Golden property.

Mr. Gulden stated the Planning Commission recommended approval of the plan at their July 6, 2022, meeting. The County's Planning Department and KPI Technology also reviewed provided minor comments.

i. Consideration of waiving SALDO separate preliminary plan submission requirement.

Vice-Chair Kellett made a **MOTION** to waive the SALDO separate preliminary plan submission requirement. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

ii. Consideration of waiving SALDO requirement to show drainage facilities.

Vice-Chair Kellett made a **MOTION** to waive the SALDO requirement to show drainage facilities. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

iii. Consideration of a modification to allow the vicinity map to be provided at 1" = 2000' instead of 1" = 1000'.

Vice-Chair Kellett made a **MOTION** to waive the SALDO requirement to show a 1" = 2000' vicinity map and instead show a 1" = 1000' map. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

iv. Consideration of the preliminary / final subdivision plan for the Michael C. Golden property.

Vice-Chair Kellett made a **MOTION** approve the preliminary /final subdivision plan for the Michael C. Golden property with the following conditions:

1. An executed owner's acknowledgement is required.
2. A memorandum must be recorded that considers Lot 4 as one single tract of land or a new deed for the property needs to be provided.

The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

B. Request from Adams County Department of Emergency Services to update the fire box maps.

Mr. Milligan stated he reviewed the maps, and they are acceptable.

Vice-Chair Kellett made a **MOTION** to approve the new fire box maps as prepared by the County. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

C. Park Phase 2 discussion.

- i. ¼ mile walking trail.
- ii. Grant opportunities.
- iii. Preliminary survey work - \$2,500.00 from KPI Technology.

Mr. Gulden stated many residents have expressed support for moving forward with phase 2 of the park project, which includes a ¼ mile walking trail at the Township's property. He said the Township's 2018-2023 Park and Recreation plan states that we need one mile of trail for every 1,000 residents. According to the 2020 census, the Township has a population of 1,020. No public trails currently exist within the Township. The average age of the residents is 43.5, and 23 percent of the residents are over the age of 65. He had a cost estimate created for phase 2 at no cost to the Township, and the trail is proposed to cost \$109,836.00. Phase 2 of the park plan currently shows three fitness stations along the trail; however, this was found to not be financially feasible during Phase 2, and it would be better suited during Phase 3. The cost estimate does not include the preliminary survey work that is required. He obtained a quote from CS Davidson (\$2,600.00) and KPI Technology (\$2,500.00). The cost estimate also does not include a stormwater plan, which will be required before implementation. Mr. Gulden said he is confident he can obtain another \$70,000.00 grant from PA DCNR, at least \$25,000.00 from Adams County, and other donations/grants in order to complete the project. He stated the County is currently considering increasing their park/rec grant to \$35,000.00.

Vice-Chair Kellett stated he has also received positive feedback from the public on Phase 2.

Chair Young stated he rather see this done around the covered bridge and would like to see more shrubs/bushes on this plan to screen it from the neighbors.

Vice-Chair Kellett made a **MOTION** to approve the quote from KPI Technology for \$2,500.00 to complete the Park Phase 2 preliminary survey work. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-1). Chair Young voted nay.

Other Business

Mr. Gulden stated the Township will be holding a Park Phase 1 ribbon cutting at the pavilion on Saturday, July 16th from 10am-11am. The public is invited. He stated Representative Moul, the Gettysburg Times, Emmitsburg News Journal, Community Media, and representatives from PA DCNR, Adams County, and York / Adams Relator's Association have confirmed attendance thus far. Vice-Chair Young, Mr. Johnston, Greenmount FD stated they would also attend.

Mr. Gulden stated he received a letter from PennDOT regarding the Township's request to put a school bus ahead sign on Emmitsburg Road, and it was denied due to sufficient site distance.

Mr. Fenicle stated there is a provision in the Code that limits the admission tax to a maximum of \$1.00 per admission, which should be repealed, so the Township can collect the 5% maximum rate.

Vice-Chair Kellett made a **MOTION** to authorize Mr. Fenicle to advertise the repeal of the admission tax \$1.00 maximum provision. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Mr. Fenicle stated he needs authorization to petition the court to fill the vacant auditor seat.

Vice-Chair Kellett made a **MOTION** to authorize Mr. Fenicle to petition the court to fill the vacant auditor seat. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Public Comment

None

Adjournment

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. Chair Young adjourned the meeting at 7:45 P.M.