

**Freedom Township Board of Supervisors  
Regular Meeting  
January 6, 2025, Immediately Following Reorganizational Meeting**

**Board of Supervisors**

Matt Young, Chairperson  
Brett Johnston

**Township Officials**

Zach Gulden, Manager

**Members of the Public Present**

Ed Buchheit & Mary Buchheit

**Call to Order**

Chair Young called the Board of Supervisor's Meeting to order at 7:08 PM.

**Public Comment**

None

**Approval of Minutes**

Chair Young made a **MOTION** to approve the Minutes of the December 11, 2024, regular meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

**Monthly Expenses**

Chair Young made a **MOTION** to transfer \$16,000.00 from the General Fund to the Fire Tax Fund and the bills in the amount of \$12,330.10 from the General Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

Mr. Young stated that the \$16,000.00 transfer is to cover the fire department's workers' compensation payment due in January and monthly donations for January, February, March, and April. This should be transferred back to the General Fund after tax revenue starts coming into the Fire Tax Fund.

**Manager & Road Reports**

Mr. Gulden read the Manager's report. The Manager completed the following tasks in December:

- Misc. phone calls / emails / website updates.
- Submitted monthly solar meter reading.
- Monthly & quarterly employment tax reports and payments.

- Monthly reconciliation of all bank accounts.
- December 11<sup>th</sup> Board of Supervisor's meeting minutes.
- 1x bank deposit.
- Prepared and mailed KPI stormwater management review invoices for reimbursement.
- Reached out to 1x zoning permit holder to notify them that their zoning permit expired. I learned that they did not get the necessary building permit and still built the structure. Mailed letter after multiple failed attempts at trying to contact them.
- 2025 municipal tax rate county document.
- 2x RTK request for purchase records from 10/31/2023 to current and meeting minutes for a Zoning Hearing Board case.
- Advertised for the January Board of Supervisors reorg and regular meetings and Board of Auditors meeting.
- Notified 175 Wenschhof Road that they are in violation of the conditional use permit (signs and services not approved by the permit). Sent enforcement notice.
- Notified 2x well permit applicants that their permits expired.
- 3x zoning permit applications – 1 for demolition, 1 for solar system, and 1 for deck.
- 3x zoning permit exemption forms – 1 for windows, 1 for interior renovations, and 1 for cell tower interior work.
- 1x highway occupancy permit awareness letter for a new driveway for a single-family dwelling on Pumping Station Road.
- Updated various code books.
- Met fire chief on 29<sup>th</sup> and notarized the volunteer service tax credit form.
- Filed alternative fuels tax report for 2024.

The Road Report was not submitted for December.

### **EMS, Fire, & Police Reports**

#### **EMS**

- The EMS report was not submitted by Adams Regional.

#### **FIRE**

- Mr. Buchheit read the fire report. Greenmount Fire Department had 7 calls in the month of December.
- Type of calls:
  - 1 chimney fire
  - 1 request for line officer
  - 1 medical assist
  - 1 commercial fire
  - 1 motor vehicle accident

- 2 residential fires
- Location of calls:
  - 2 to Frederick County, MD.
  - 1 to Cumberland Township.
  - 3 to Freedom Township.
  - 1 to Carroll Valley Borough.

## **POLICE**

- Mr. Gulden read December's police report.
  - Hours Worked = 35
  - Traffic Warnings/FEC = 12
  - Traffic Citations = 20
  - Total Incidents = 53
  - Traffic Details = 7
  - Court Appearances = 0
  - The Department has purchased two (2) new sets of spike strips for the patrol units.
  - Focused enforcement for speed infractions in all three Townships are being conducted.
  - Patrol Officer Chadwick Fuchs was suggested to be hired as a part time patrol officer
  - Body camera footage over 60 days has been deleted.
  - Traffic Enforcement:
    - Bullfrog Road – 10 hours
    - Emmitsburg Road – 11 hours.
    - Pumping Station Road – 1 hour.
    - TOTAL – 22 hours.

## **Old Business**

### **A. 2025 stone bids.**

Mr. Gulden explained that Specialty Granules bid was received a day late; however, the envelope was properly dated. Fed-Ex called him and stated they could not deliver the package on time, because no one was at the municipal building to sign the receipt. He spoke with Mr. Fenicle, and he said it was ok, because it was properly dated and would have been delivered on time if someone was present at the building. Mr. Gulden opened Specialty Granules bid.

Item	New Enterprise Stone & Lime		Specialty Granules	
	FOB / Ton	Delivered / Ton	FOB / Ton	Delivered / Ton
-				
<b>2A Aggregate</b>	\$12.50	\$16.44	\$6.00	\$11.75
<b>2RC Aggregate</b>	\$8.20	\$12.14	\$6.00	\$11.75
<b>#3 Stone</b>	\$17.50	\$21.44	\$12.00	\$17.75
<b>#4 Stone</b>	\$17.50	\$21.44	No Bid	No Bid
<b>#8 Stone</b>	\$22.00	\$25.94	\$16.00	\$21.75
<b>#57 Stone</b>	\$17.00	\$20.94	\$13.00	\$18.75
<b>#67 Stone</b>	\$17.00	\$20.94	No Bid	No Bid
<b>Cold Mix</b>	\$155.00	\$158.94	No Bid	No Bid
<b>Screenings</b>	\$12.00	\$15.94	\$9.00	\$14.75
<b>Gabion Stone</b>	\$20.00	\$24.95	\$13.00	\$18.75
<b>AS3 Anti-Skid</b>	\$21.50	\$25.44	\$16.00	\$21.75

Chair Young made a **MOTION** to approve the lowest bids as presented. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

### New Business

#### **A. Consider approval of Resolution 2025-01, Township fee schedule.**

Chair Young made a **MOTION** to approve Resolution 2025-01. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

#### **B. Consider approval of Resolution 2025-02, disposition of public records for 2014.**

Chair Young made a **MOTION** to approve Resolution 2025-02. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

#### **C. Consider approval of Resolution 2025-03, membership in the Pennsylvania Local Government Insurance Trust (PLGIT)**

Mr. Gulden stated that PLGIT is only used by PA municipalities and school districts, and interest rates for certificate of deposits (CD), savings, and checking accounts are historically higher than private banks. The Township's current CD expires with Belco Community Credit Union in February, so the Township could get a higher yield CD with PLGIT. This resolution is required in order to obtain an account with them.

Chair Young made a **MOTION** to approve Resolution 2025-03. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

**D. Consider approval of Resolution 2025-04, appointment of Joyce Beckman of Lockwood Business Support Service to conduct the 2024 audit in place of the elected auditors.**

Mr. Gulden stated that the PA State Legislature passed a law in 2024 that states it is no longer required to advertise every year to appoint a Certified Public Accountant in place of the elected auditors; however, the law does not go into effect until January 17, 2025. This will have to wait until the February meeting.

Chair Young made a **MOTION** to table the matter until February. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

**E. Consider approval of an electronic speed sign through RadarSign in the amount of \$4,035.00.**

Chair Young made a **MOTION** to approve the purchase of an electronic speed sign through RadarSign in the amount of \$4,035.00. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

**F. Consider approval of the following volunteers that met the minimum criteria set forth in the Volunteer Service Tax Credit Ordinance & Resolution for 2024.**

- i. **Edward Buchheit, Jr., Paul Buchheit, Mary Buchheit, Neil Price, Keith Schultz, James Geleta, John Sica, Timothy Williams, & Francis Williams.**

Chair Young made a **MOTION** to deem Edward Buchheit, Jr., Paul Buchheit, Mary Buchheit, Neil Price, Keith Schultz, James Geleta, John Sica, Timothy Williams, & Francis Williams eligible for the 2024 Volunteer Service Tax Credit. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0).

**Other Business**

None

**Public Comment**

Mrs. Buchheit asked if the electronic speed sign was rented or purchased. Chair Young answered the Township purchased the sign.

Mr. Buchheit discussed the Fire Tax Fund.

**Adjournment**

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (2-0). Chair Young adjourned the meeting at 7:35 PM.