

**FREEDOM TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
April 11, 2018  
7:00 P.M.**

**BOARD OF SUPERVISORS**

Allen Beckett, Chairperson  
Paul Kellett, Vice-Chairperson  
Matt Young

**TOWNSHIP OFFICIALS - PRESENT**

Zachary Gulden, Township Manager  
Linus Fenicle, Township Solicitor  
Dean Shultz, Township Engineer & Sewage  
Enforcement Officer

**MEMBERS OF THE PUBLIC – PRESENT**

Brenda Snyder, Jim Hale, Mike Wenschhof, Deanna Wenschhof, Ed Wenschhof, Ed Buchheit, Mary Buchheit, John Javor, & Roger Johnson.

**CALL TO ORDER**

Chair Beckett called the Board of Supervisor's Meeting to order at 7:00 p.m.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Chair Beckett called for the approval of the March 14, 2018 Board of Supervisor's Regular Meeting Minutes. Vice-Chair Kellett made a **MOTION** to approve the Minutes of the March 14, 2018 meeting. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (3-0).

Chair Beckett called for the approval of the March 28, 2018 Board of Supervisor's Road Workshop Meeting Minutes. Vice-Chair Kellett made a **MOTION** to approve the Minutes of the March 28, 2018 meeting. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (3-0).

**CONSIDERATION / APPROVAL OF BILLS IN THE AMOUNT OF \$9,075.95**

Chair Beckett called for the approval of the financial report and bills in the amount of \$9,075.95. Vice-Chair Kellett made a **MOTION** to approve the financial report and bills in the amount of \$9,075.95. The **MOTION** was **SECONDED** by Chair Beckett. The motion carried unanimously (3-0).

**ROAD REPORT**

The road crew completed the following tasks in March:

- Clear small trees and limbs / debris from road from high winds this month.
- Allen, Mike, Ed, and Jim Bigham completed road inspections to discuss ditching work that needs completed.
- Plowed, salt/anti-skid roads during and after storm.
- Reinstall Cunningham Road sign and straighten other sign posts.
- Clean / plowed sod, clear leaves at culverts and side ditches, and trash pickup.
- Replace hydraulic hose on Dodge plow, wash off trucks, and clean up shop.
- Issue driveway permit at 320 Scott Road. Return PA 1 calls.
- We held a road work meeting to discuss road repairs, ditching, and sealcoating issues.

Road Crew Employee	Hours Worked	Mileage
Mike Wenschhof	87	0
Ed Wenschhof	38	0
Allen Beckett	4	0

**EMS & FIRE REPORTS**

Adams Regional Emergency Medical Service (AREMS) had a total of 1 call to Freedom Township for the month of March.

The Greenmount Fire Department had a total of 12 calls for the month of March. Their calls included: three residential fires, one vehicle fire, one brush fire, one vehicle accident with entrapment, two medical assists, one request for line officer, and three miscellaneous fires. Of those calls, three were to Cumberland Township, six were to Freedom Township, one to Frederick, Maryland, one to the Gettysburg Borough, and one to Washington Township.

Vice-Chair Kellett made a **MOTION** to approve the reports for March as submitted. The **MOTION** was **SECONDED** by Chair Beckett. The motion carried unanimously (3-0).

**OLD BUSINESS**

**Consideration / adoption of Ordinance 2018-01, creation of the position of Township Manager.**

Mr. Gulden said Ordinance 2018-01 was advertised in the Gettysburg Times on March 16, 2018. Chair Beckett asked Mr. Fenicle if the ordinance is ready for adoption. Mr. Fenicle said yes.

Chair Beckett made a **MOTION** to approve Ordinance 2018-01. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

Mr. Gulden said the Board should vote to adopt Resolution 2018-04, which appoints a Township Manager and sets his or her yearly salary. Mr. Fenicle said this is required by the PA Second Class Township Code.

Chair Beckett made a **MOTION** to approve Resolution 2018-04, which appoints Zachary R. Gulden as Township Manager at a yearly salary of \$17,000. Mr. Gulden will also remain Township Secretary, Zoning Officer, Treasurer, and Right to Know Officer. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

**Appointment to a vacant position on the Planning Commission, which term expires in January of 2022.**

Mr. Gulden said the Township received two applications for the vacant position on the Planning Commission. The first application was from Ed Buchheit Jr. and the second was from Kevin Anschuetz.

Vice-Chair Kellett made a **MOTION** to appoint Ed Buchheit Jr to fill the vacant seat on the Planning Commission, which term expires in January of 2022. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (3-0).

**Consideration / approval of hiring Deanna Wenschhof as an independent contractor who will clean the Township building once per month. The pay is \$50.00 per cleaning, and the Township will provide the supplies.**

Mr. Gulden said the Township only received one application for this position. Vice-Chair Kellett made a **MOTION** to hire Deanna Wenschhof for the position of cleaning. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (3-0).

**Consideration of the Planning Commission's proposed zoning amendment.**

Mr. Gulden said the Planning Commission prepared a new zoning text amendment and has voted unanimously to forward it to the Board of Supervisors. Vice-Chair Kellett said this is a text amendment that would repeal the Planned Residential Community and Golf Community standards.

Vice-Chair Kellett made a **MOTION** to forward the Planning Commission's proposed text amendment to the Adams County Planning Commission for review. The **MOTION** was **SECONDED** by Mr. Beckett. The motion carried unanimously (3-0).

**NEW BUSINESS**

**Consideration / approval of a special event request for the 2018 Gettysburg Baseball Festival.**

Mr. Gulden said that Mr. Shultz has reviewed the plan. He also said that he spoke with a representative from the Baseball Association, and they will be providing the Township a \$1,000 bond for the event. Mr. Fenicle said he reviewed the financial documents and they are acceptable. Chair Beckett said he reviewed the plan and had no comments. Vice-Chair Kellett asked if Mr. Shultz had any comments. He said there are a few minor issues they need to correct.

Vice-Chair Kellett made a **MOTION** to conditionally approve the 2018 Gettysburg Baseball Festival. The **MOTION** was **SECONDED** by Chair Beckett. The motion carried unanimously (3-0).

Chair Beckett made a **MOTION** to waive the traffic control requirements for the 2018 Gettysburg Baseball Festival. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

**Consideration / approval of the purchase of office supplies in an amount not to exceed \$1,200.**

Vice-Chair Kellett made a **MOTION** to approve the purchase of office supplies in an amount not to exceed \$1,200. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (3-0).

**Consideration / approval to purchase QuickBooks 2018 in an amount not to exceed \$249.00 plus installation and maintenance costs by DL3 Systems, LLC.**

Chair Beckett made a **MOTION** to approve the purchase of QuickBooks 2018 in an amount not to exceed \$249.00 plus installation and maintenance costs by DL3 Systems, LLC. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

**Consideration / approval to terminate the Township's internet and phone contract with CenturyLink and enter into a two-year contract with Comcast. This would result in a savings of approximately \$1,176.72 in two years.**

Mr. Gulden said there will be a \$200.00 early termination fee, but Comcast would cover half of that cost.

Vice-Chair Kellett made a **MOTION** to terminate the Township's internet and phone contract with CenturyLink and enter into a two-year contract with Comcast. The **MOTION** was **SECONDED** by Mr. Young. The motion carried unanimously (3-0).

**OTHER BUSINESS**

Mr. Gulden said the Second Class Township Code requires a separate bond for the Township Manager position. He said Bergdale Insurance was able to find a \$45,000 bond for \$100.00 per

year. Mr. Gulden said he is also fully covered by the existing Secretary bond.

Vice-Chair Kellett made a **MOTION** to approve the Township Manager's bond in the amount of \$45,000 for \$100.00 per year. The **MOTION** was **SECONDED** by Chair Beckett. The motion carried unanimously (3-0).

Chair Beckett said the Township's PennDOT representative has requested an engineered drawing of the proposed work on the Natural Dam Bridge. He said he would like Jeff Fertick, who is a structural engineer, to complete this task for the Township. Vice-Chair Kellett said professional services do not have to be put out for bid.

Chair Beckett made a **MOTION** to hire Jeff Fertick to complete the necessary paperwork in order to complete the Natural Dam Bridge project. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

### **STAFF REPORTS**

#### **Manager / Zoning Officer**

Mr. Gulden said he created the following Township applications in the March: building permit, subdivision and land development, conditional use hearing, zoning map and/or text amendment, and zoning hearing board. He said this will simplify the process for residents and staff. All applications can be found on the Township's website. He said he also created an official Township letterhead document.

Two zoning permits were issued for the month of March. One permit was issued for a deck and the other was for an agriculture pole building.

#### **Engineer / Sewage Enforcement Officer**

None.

#### **Solicitor**

None.

### **PUBLIC COMMENT**

Mr. Johnson said Keystone Fireworks of Gettysburg had a special exception hearing when they proposed building the large radio tower on their property. The Zoning Hearing Board of Freedom Township placed a condition that required an American flag on the pole. He said the flag has been down for a long period of time. He asked staff to contact the store manager. Mr. Gulden said he will call them this week.

**ADJOURNMENT**

There being no further business Chair Beckett made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. Chair Beckett adjourned the meeting at 7:55 p.m.