

**Freedom Township Board of Supervisors  
Regular Meeting  
May 8, 2024  
7:00 P.M.**

**Board of Supervisors**

Matt Young, Chairperson  
Paul Kellett, Vice-Chairperson  
Brett Johnston

**Township Officials**

Zach Gulden, Manager  
Linus Fenicle, Solicitor

**Members of the Public Present**

Mary Buchheit, Ed Buchheit, & Jim Geleta.

**Call to Order**

Chair Young called the Board of Supervisor's Meeting to order at 7:00 P.M.

**Public Comment**

None

**Approval of Minutes**

Vice-Chair Kellett made a **MOTION** to approve the Minutes of the April 10, 2024, regular meeting. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**Monthly Expenses**

Mr. Gulden stated this month's expenses are high, because it includes the final payment for the garage addition project.

Vice-Chair Kellett made a **MOTION** to approve the bills in the amount of \$35,129.57 from the General Fund with the condition of holding the garage addition final payment until the contactor fixes the garage door track. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

**Manager & Road Reports**

Mr. Gulden read the Manager's report. The Manager completed the following tasks in April:

- Miscellaneous phone calls / emails / website updates.
- Submitted monthly solar meter reading.

- Monthly reconciliation of all accounts.
- Monthly payroll taxes and reports.
- 1x bank deposit.
- April 10<sup>th</sup> Supervisor meeting minutes.
- Set up drug test for Steve Long as he was randomly selected by PSATS.
- Applied for alternative fuel tax permit through state for EV charging station per letter from state.
- Worked on and submitted state grant for phase 2 of the park.
- 2x zoning permits – sheds.
- 2x right-to-know requests. One required 30-day extension for legal review.
- Worked with KPI Technology, Mr. Fenicle, and Mr. Robeson regarding lot line issue for permit, which is on tonight's agenda for consideration.
- Met Chair Young and Mr. & Mrs. English at the Township office on April 18<sup>th</sup> to sign and notarize the stormwater management operations & maintenance agreement, which it on tonight's agenda.
- Processed two other stormwater management operations & maintenance agreements, which are on tonight's agenda.
- Worked with PennDOT representative on Boyle Road work request for proposals, advertised, added to website, and emailed known contractors.
- Filled out and submitted DCED information sheet for police regionalization study.

Mr. Gulden read the road report. The Department of Public Works completed the following tasks in April:

- Clear fallen trees and limbs from roads caused by high winds and heavy snow. Clear limbs and debris from roads, berms, and ditches. Brush cutting and trash pick-up along roadways, and clean-up around Township lot.
- Mowing, trimming, and clean-up of Township lot.
- Took down snow markers along roads.
- Installed a new battery and sharpened the blades on the Kubota lawn mower.
- The John Deere 6210 was brought back from Atlantic Tractor.
- Kint performed the annual fire extinguisher check.
- Welty Backhoe Service hauled and spread stone on the gravel roads including Rohrbaugh, Natural Dam, and Gordon Roads.
- Set up and took down voting equipment in the meeting room for Election Day.
- Met with Mr. Johnston and Chair Young about 2024 road project(s).
- Met with Jim Leshner from PennDOT to review 2024 road project(s).
- Return PA 1 calls.

<b>Public Works Employee</b>	<b>Hours Worked</b>
Mike Wenschhof	131
Steve Long	0

Vice-Chair Kellett made a **MOTION** to approve April's Road Report as submitted. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

### **EMS, Fire, & Police Reports**

Adams Regional Emergency Medical Service (AREMS) had 3 calls in Freedom Township in the month of March 2024.

Mr. Gulden read the fire report from the Fire Chief. Greenmount Fire Department had 7 calls in the month of April:

- 2 requests for fire police.
- 1 brush fire
- 1 ALS motor vehicle accident.
- 1 BLS motor vehicle accident.
- 1 large vehicle fire.
- 1 residential fire.

Of those calls: 3 were in Freedom Township, 2 in Cumberland Township, 1 in Frederick County, MD, and 1 in Mount Joy Township,

A contract has been signed to purchase a new tanker truck. More details to follow in June.

The Liberty Township Police Department did not submit the monthly police report.

### **Old Business**

- A. Consider approval of a stormwater operations and maintenance agreement with Debra and Scott English at 1210 Pumping Station Road, Fairfield, PA 17320.**

Vice-Chair Kellett made a **MOTION** to approve the stormwater operations and maintenance agreement with Debra and Scott English at 1210 Pumping Station Road, Fairfield, PA 17320. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

### **New Business**

- A. Consider approval of consolidation of Robeson tracts with a condition that a new deed is recorded that combines the two tracts.**

Mr. Fenicle stated that a new deed would not be required; however, the property owner will need to record a lot consolidation agreement that states the lots cannot be conveyed separately until an official subdivision is approved. Without the board's approval, the property

owner will need to file an official lot consolidation plan with the Township to combine the tracts.

Vice-Chair Kellett made a **MOTION** to approve the consolidation of the Robeson tracts at 545 Middle Creek Road, Fairfield, PA 17320 with the condition that a lot consolidation agreement be recorded that states the lots cannot be conveyed separately without subdivision. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**B. Consider approval of the Pennsylvania Governor's Center for Local Government Services' Articles of Agreement for the regional police study.**

Vice-Chair Kellett made a **MOTION** to approve the Pennsylvania Governor's Center for Local Government Services' Articles of Agreement for the regional police study. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**C. Consider approval of a stormwater operations and maintenance agreement Michael Simpson at 602 Middle Creek Road, Fairfield, PA 17320.**

Vice-Chair Kellett made a **MOTION** to approve the stormwater operations and maintenance agreement with Michael Simpson at 602 Middle Creek Road, Fairfield, PA 17320. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**A. Consider approval of a stormwater operations and maintenance agreement with Michael Simpson at 602A Middle Creek Road, Fairfield, PA 17320.**

Vice-Chair Kellett made a **MOTION** to approve the stormwater operations and maintenance agreement with Michael Simpson at 602A Middle Creek Road, Fairfield, PA 17320. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

**Other Business**

None

**Public Comment**

None

**Adjournment**

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. Chair Young adjourned the meeting at 7:14 P.M.