

**FREEDOM TOWNSHIP BOARD OF SUPERVISORS
BUDGET WORKSHOP
October 10, 2018
6:30 P.M.**

BOARD OF SUPERVISORS

Allen Beckett, Chairperson
Paul Kellett, Vice-Chairperson
Matt Young

TOWNSHIP OFFICIALS - PRESENT

Zachary Gulden, Township Manager
Linus Fenicle, Township Solicitor

MEMBERS OF THE PUBLIC - PRESENT

Roger Johnson, Brenda Snyder, & Ed Wenschhof

CALL TO ORDER

Chair Beckett called the Board of Supervisor's Budget Workshop to order at 6:30 p.m.

PUBLIC COMMENT

None

DISCUSSION OF THE 2019 PROPOSED BUDGET

Mr. Gulden said this meeting was advertised in the Gettysburg Times on September 18, 2018.

He said the proposed 2019 budget includes the following new major expenses:

- \$5,000 to update the Township's Zoning Ordinance. The current Zoning Ordinance was adopted in 1993.
- \$2,526.21 is budgeted to purchase a radio for the emergency management coordinator.
- \$25,000 from the General Fund and \$75,000 from the Highway Aid Fund is budgeted for highway construction. The Township's Road Master has expressed that an extensive amount of work is needed around the Township.
- The current Capital Reserve Fund balance is only \$1,524.53. This will not be sufficient for major building, equipment, or vehicle repairs and/or purchases. \$6,500.00 is budgeted to purchase a new lawn mower. The current lawnmower is 20+ years old. A \$40,000 2019 General Fund transfer and a \$24,925.47 excess from the 2018 budget transfer are being proposed to create an estimated \$60,000 year-end balance to the Capital Reserve Fund.

The Board agreed that a new lawnmower is needed in 2019 and \$6,500 will purchase a quality piece of equipment. They also agreed the emergency radio and new zoning ordinance are needed.

The Board agreed with staff's proposed budget, but asked for the following changes:

- Real estate transfer tax line item from \$20,000 to \$15,000.
- The Board asked Mr. Gulden to reach out to Randy Phiel to determine if the reenactment will take place in Freedom Township, because we have \$11,000 budgeted in 2019.
- Increase solicitor line item from \$7,000 to \$8,500.
- Planning and zoning miscellaneous line item from \$0.00 to \$1,500.
- Add the Adams County Office for Aging donation of \$100.

Supervisor Young said the Dodge truck is getting old, so they should start budgeting for its replacement. Mr. Gulden said he is budgeting a year end capital reserve fund balance of \$60,000 in order to pay for those types of expenses.

OTHER BUSINESS

None

PUBLIC COMMENT

Ms. Snyder asked why \$3,500 is budgeted in 2019 for signs when the Township is about to spend \$3,500 on signs in 2018. Mr. Gulden said that the Road Master has stated many of the Township's signs are in disrepair and need replaced. She also asked why the manager is getting an increase in wages. Chair Beckett said that Mr. Gulden has taken on the roles of Township Manager, Secretary, Treasurer, Right-to-Know Officer, and Zoning Officer, so an increase is warranted.

Mr. Johnson asked where Mr. Gulden has saved the Township money so far. Chair Beckett said he has saved the Township thousands of dollars in solicitor, zoning, and engineering fees, because he is able to do a lot of the duties that used to go to Mr. Shultz (subdivision / land development plan review, zoning permits, etc.) and Solicitor Fenicle (standard advertisements, less questions to the solicitor, etc.). Chair Beckett said people are willing to come in and do the paperwork and get the proper permits now that Mr. Gulden is in the office. He also said the Township was able to decrease zoning permits from \$75 to \$35, because Mr. Gulden is the Zoning Officer.

ADJOURNMENT

There being no further business Vice-Chair Kellett made a **MOTION** to adjourn. The Motion was **SECONDED** by Mr. Young. Chair Beckett adjourned the meeting at 7:24 p.m.