

**Freedom Township Board of Supervisors
Regular Meeting
September 11, 2024
7:00 P.M.**

Board of Supervisors

Matt Young, Chairperson
Paul Kellett, Vice-Chairperson
Brett Johnston

Township Officials

Zach Gulden, Manager
Linus Fenicle, Solicitor

Members of the Public Present

Mary & Ed Buchheit, Jim Geleta, Erica Duffy (Adams County Library System), Ryan Morris (Liberty Township Police), and Terry DeWitt (Liberty Township Police).

Call to Order

Chair Young called the Board of Supervisor's Meeting to order at 7:00 PM.

Public Comment

Ms. Duffy provided a brief presentation on the services offered by the Adams County Library System and requested a donation be considered in the 2025 budget.

Approval of Minutes

Chair Young made a **MOTION** to approve the Minutes of the August 14, 2024, regular meeting. The **MOTION** was **SECONDED** by Vice-Chair Kellett. The motion carried unanimously (3-0).

Monthly Expenses

Vice-Chair Kellett made a **MOTION** to approve the bills in the amount of \$346.00 from the Escrow Account and \$17,257.36 from the General Fund. The **MOTION** was **SECONDED** by Mr. Johnston. The motion carried unanimously (3-0).

Manager & Road Reports

Mr. Gulden read the Manager's report. The Manager completed the following tasks in August:

- Misc. phone calls / emails / website updates.
- Submitted monthly solar meter reading.
- Monthly employment tax reports and payments.
- Monthly reconciliation of all bank accounts.
- Attended the Planning Commission meeting on August 7th.

- August 7th Planning Commission meeting minutes.
- August 14th Board of Supervisor’s meeting minutes.
- 2x bank deposits.
- Met with the County’s planning department and Southwest municipalities on August 6th to discuss comprehensive plan update.
- Notified by Kim Beckett, Tax Collector, regarding change of address to 555 Natural Dam Road. Added to website and posted door.
- Prepared and notarized PennDOT highway occupancy permit paperwork.
- Lifted burn ban, per Chair Young, on August 9th and notified fire chief / Adams County 911.
- Prepared and mailed KPI stormwater management review invoices for reimbursement.
- Filled out PIRMA worker’s compensation paperwork for 2025.
- Approved the following:
 - 4x zoning permits:
 - 1x – barn.
 - 2x – single-family dwellings.
 - 1x – patio/deck.
 - 1x driveway permit.
 - 1x well permit.
- Filed completed permits in property folders.
- 1x right-to-know request.
 - Purchase records from 10/31/23 – present.
- Updated various permit applications.
- Worked on 2025 draft budget.

Mr. Gulden read the road report. The Department of Public Works completed the following tasks in August:

- Mowing, weed trimming, brush cutting, and trash pick-up along roadways.
- Cleared roads and berms of limbs and debris after rain and windstorms including a tree that fell across Scott Road.
- Mowing, trimming, and clearing of Township lot.
- Put up a new stop sign and post on Wenschhof Road at Middle Creek Road after the other one was stolen.
- Steve took the big truck to get PA inspection performed with no issues.
- Performed misc. shop and mower maintenance.
- Returned PA One calls.

Public Works Employee	Hours Worked
Mike Wenschhof	135
Brett Johnston	0
Steve Long	2

Vice-Chair Kellett made a **MOTION** to approve August's Road Report as submitted. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

EMS, Fire, & Police Reports

Adams Regional Emergency Medical Service (AREMS) did not submit the monthly report.

Mr. Gulden read the fire report. Greenmount Fire Department had 10 calls in the month of August.

Type of calls:

- 1 brush fire.
- 1 BLS motor vehicle accident.
- 4 commercial fires.
- 1 residential fire.
- 1 request for fire police.
- 1 gas leak.
- 1 inside investigation.

Location of calls:

- 6 to Frederick County, MD.
- 1 to Freedom Township.
- 2 to Cumberland Township.
- 1 to Franklin County.

Liberty Township Police's Officer in Charge, Terry DeWitt, introduced Mr. Morris as a new part-time officer and then read August's police report:

- Hours Worked = 35
- Traffic Stops = 9
- Citations = 9
- Warnings = 0
- Calls handled by PSP = 19
- Calls for service / incidents = 12
 - Abandoned vehicle = 1
 - Reportable crash = 2
 - Traffic stops = 9
- Continuation of traffic enforcement in all three townships at problem areas. Heightened enforcement on back community roads.
- The second set of ENRADD stands are back. Both sets are calibrated.
- Any interested candidates for part-time patrol officers are encouraged to apply.

- The regionalization meeting was held and was very informative for all three townships. Beginning further discussion. New regional police grants are available. A meeting between the three townships will be scheduled next week.
- Body camera footage over 60-days has been deleted.

The Board expressed their concerns and expectations regarding police services and particularly speed enforcement. They also requested that the monthly report detail the times and locations of speed enforcement.

Old Business - None

New Business

A. Discussion of the proposed 2025 budget.

Mr. Gulden presented the proposed 2025 budget including the implementation of a 0.35 mill fire tax. The board requested minor adjustments to a few General Fund line items and clarification from Mr. Fenicle regarding whether yearly excess fire tax funds can be saved and used towards future fire department capital expenditures. The updated budget will be presented at October's meeting.

B. Consider approval of the Boyle Road project change order #1 – addition of 2,025 linear feet of ditch work on the west end at \$3.00 per linear foot for a total of \$6,165.00.

Vice-Chair Kellett made a **MOTION** to approve Boyle Road change order #1 as submitted. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

C. Consider changing the October Board of Supervisor's meeting from the 9th to the 16th at 7:00 PM.

Vice-Chair Kellett made a **MOTION** to change the October Board of Supervisor's meeting from the 9th to the 16th at 7:00 PM and November's meeting from the 6th to the 13th at 7:00 PM. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

Other Business - None

Public Comment

Mr. Buchheit stated that the Greenmount Fire Department will be hosting its annual Halloween party on October 26th and requested a donation.

Vice-Chair Kellett made a **MOTION** to donate \$300.00 to the fire department's annual Halloween party. The **MOTION** was **SECONDED** by Chair Young. The motion carried unanimously (3-0).

Adjournment

There being no further business, Chair Young made a **MOTION** to adjourn. The **MOTION** was **SECONDED** by Vice-Chair Kellett. Chair Young adjourned the meeting at 8:07 PM.